

## HOW TO MAKE A DIVIDEND RE-INVESTMENT SCHEME ELECTION IN CREST

To receive your dividend in the form of additional shares you must elect through the CREST system. No other form of election will be permitted, and will be rejected.

**If you are a CREST sponsored member you should consult your CREST sponsor, who will take the proper action on your behalf.**

### The election

To make an election you should use the CREST Dividend Election Input Message, which must contain the following details:

- an election reference. A reference for the dividend election that is unique to your CREST participant ID;
- your participant ID;
- your member account ID;
- the ISIN number for British Smaller Companies VCT plc is GB0001403152;
- the distribution type. This is Drip;
- the corporate action number. This can be found by viewing the relevant corporate action details in CREST;
- the number of shares you wish to elect on. If this field is left blank or you enter zero your election will be rejected. If a number greater than those held by you at record date is entered the election will only apply to the shares in your CREST member account at the record date; and
- your contact details in case of query.

By inputting a Dividend Election Input Message, you confirm your agreement to the dividend re-investment scheme terms and conditions. **An evergreen election cannot be made.**

### Timing

To receive extra shares instead of cash you must make your election and ensure that it is received by Link Asset Services by no later than 5.00pm on the relevant election date notified by the company.

### Amending an election

You cannot amend an election once submitted. To change an election you must first cancel the existing election as described below and then input a new Dividend Election Input Message with the right details.

### Cancelling an election

To cancel an election you must delete the original election submitted to CREST. This is done on the same input screen used to make the election in CREST by updating the 'Deletion Request Status' field. The deletion must be received by no later than 5.00pm on the relevant election date and you are recommended to do this at least 24 hours before the deadline. CREST sponsored members should consult their CREST sponsor as only the sponsor will be able to do this.

### Future dividends

Elections to participate in the re-investment scheme will only apply to the next relevant dividend and not any subsequent dividends. You must complete a Dividend Election Input Message on each occasion; otherwise you will receive your dividend in cash.